

## GARDENA HIGH SCHOOL ALUMNI ASSOCIATION

### MINUTES

Date: May 20, 2024 / Time: 4:00 PM PST

Location: Via Zoom <https://lausd.zoom.us/j/89437101799> Meeting ID: 894 3710 1799

**ATTENDEES:** - Nancy Fertig - Rosie Gaspar - Salli Hale - Crystal Hawkins - Anthony Jackson  
Philip Johnson - Elmer Membreno - Karen Millom - Shirley Warren

1. **Call to Order** - Shirley Warren called the meeting to order at 4:03 PM.
2. **Approval of the Agenda** – A motion to approve the agenda was made by Nancy Fertig and seconded by Elmer Membreno. The motion was carried by Shirley Warren. The ayes have it and it was so ordered.
3. **Approval of Minutes from the April 22, 2024, meeting** – a motion was made by Nancy and seconded by Elmer Membreno that the minutes from the April 22, 2024, meeting be approved. Shirley carried the motion, the ayes have it and it was so ordered.

#### 4. Old Business

- **Fundraising**

- Crystal Hawkins (Mr. Fries) – update; Crystal Hawkins and Shirley will meet with Craig Batiste, the owner of Mr. Fries tomorrow morning at 9:00am.

- Philip Johnson (Fishbone) – update; Phil will continue to collaborate with the owner to calendar a date to begin the fundraiser.

- Philip Johnson (Coop and Fire Nashville Hot Chicken) – update; Phil will continue to collaborate with the owner to calendar a date to begin the fundraiser.

- Shirley Warren (Documentary “100 Years From Mississippi” screening – update; Shirley shared that after expenses a donation of \$350 has been made to the Alumni Association.

- **Merchandising** – VarsityMade – Phil was not present therefore no update was made. He has reached out to Joe Hess a number of times and his calls have not been returned. He will try reaching out directly to the company in case there have been personnel changes.

- **Double Good (new dates for fundraiser)**; Shirley shared that according to Assistant Principal Khary Wilder, no date has been set for the homecoming game. Phil will follow up with Coach Williams to obtain a date.

- **Graduation pins / gift to 2024 graduating class (update)** – on May 15<sup>th</sup> and May 16<sup>th</sup>, the board voted via email and text message not to proceed with purchasing the pins because the pins were not going to be colored. Additionally, in order to receive the pins in time for graduation, an additional delivery charge of \$243. After much discussion, the board agreed to honor the 2024 graduating class in three separate ways.

Nancy made a motion to purchase a banner from the Alumni Association honoring the class of 2024, which would be displayed during graduation. Anthony seconded the motion. The motions was carried by Shirley, the ayes have it and it was so ordered.

Nancy made a motion to provide bottled water to be distributed for graduation practice. Karen Millom seconded the motion. Shirley carried the motion, the ayes have it and it was so ordered.

Phil made a motion to create a QR code to be provided to graduating students the day after graduation, for the purpose of joining the Alumni Association at a one-time discounted rate. The motion was seconded by Nancy. Shirley carried the motion, the ayes have it and it is so ordered.

Shirley will check with Senior Advisor Mr. Pierre to determine funding needs for the graduating class. Once he provides the information, we will vote via email on the funding. She will also ask him when diplomas will be picked up by graduates so the QR coded flyers can be distributed. Salli has volunteered to be available to help with the distribution. Rosie advised that the graduation date is actually Wednesday, June 5<sup>th</sup>, and not Thursday, June 6<sup>th</sup>.

Shirley will check with Principal Davies to find out where the banner will be allowed to be placed during the graduation ceremony.

- **Membership Drive/Plan (update)** – Rosie advised that there is no update. We are still waiting to hear from VarsityMade in order to define the incentives (perks)
- **Wishlist from Principal Davies** – the board is still waiting for a Wishlist in writing from Principal Davies. Shirley has been in contact with Principal Davies and provided the following:
  - Status of Booster Club/PTSA – per Principal Davies, there is a plan to create a Booster Club and/or PTSA for the next school year.
  - Wishlist – although it was not provided in writing, Principal Davies requested that the Alumni Association fund \$1,000 for the GHS Retirement and Staff Recognition, to be held on Friday, May 31<sup>st</sup>. The board discussed this request and agreed that the Alumni Association’s mission statement in alignment with supporting “student programs” and not teacher recognition. The request was not granted. Additionally, requests of this type must be in writing. His second request was to host the GHS Employee Lunch (Teacher Appreciation) on the first Tuesday of May of 2025. No dollar amount was given but the board agreed to consider it for discussion once the request was provided in writing.
  - Grant Opportunities – Principal Davies will be on the lookout for grants that come across his desk
  - Principal Davies has been advised that the board is interested in providing physical storage containers and creating a storage system for the school artifacts.
- **Partnership with Gardena High School Student Support Program** (written protocol to approve budget/funding – this item continues to be tabled. Salli and Shirley have created a draft of the protocol, but it is not yet ready to be published.
- **Grant Writing Services/Grant Opportunities** – board members are still encouraged to seek out grant opportunities and email any potential grants to Nancy who will then follow up on them.

- **Logo Copyright** – Shirley plans to file the copyright of the Alumni Association logo in the next few weeks.
- **GHSAA website (acknowledgement of Gentry Akens, future meeting dates, live status –** Anthony has completed numerous updates to the association website (ghsalum.org). He reviewed the updates including:
  - Gentry Akens acknowledgment under “About Us” – “Our Logo.” He made the correction regarding the logo belonging to Gentry. The logo actually belongs to the association, but Gentry will be given credit as the artist when the copyright is registered.
  - Governance – the officer emails have been created and will be attached to the position and not the individual. Bios are still needed. Nancy suggested that “before” and “after” pics be used for board members.
  - Events – future meeting dates are listed under “events,” as are other upcoming ones. Anthony corrected the graduation date to be June 5<sup>th</sup>, and the first day of school to be August 12<sup>th</sup>.
  - The links to the various social media are updated, with the exception of Facebook. Anthony will work on that.

## 5. NEW BUSINESS

- **Treasurer Report** – Phil gave the Treasurer report:
    - The balance forwarded is: \$4,165
    - Deposits: \$350 (donation from 100 Years From Mississippi)
    - Expenses: \$16 monthly bank fee  
\$100 (payment to Garyn Valdemar for prom of an unhoused student)
    - Total current balance as of 4/22/2024: \$4,399
  - **Technology / Website Committee Report** – was given by Anthony during “old business”
  - **Gardena High School Alumni Association Scholarship** – as previously agreed, a scholarship will be given to GHS graduating class starting in 2025. Nancy, Salli, and Shirley volunteered to be on the committee.
  - **Public Comments** – no guests were present therefore no public comments were made.
6. **Adjournment** – A motion to adjourn the meeting was made by Phil and seconded by Nancy. Shirley carried the motion, the ayes have it, and it was so ordered. The meeting was adjourned at 5:09pm.

Minutes submitted by Daisy Cardenas